

ADVANCED RESOURCE TECHNOLOGIES, INC.

Authorized Federal Supply Service Information Technology Schedule Pricelist General Purpose Commercial Information Technology Equipment, Software, and Services

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**Advanced Resource Technologies, Inc.
1555 King Street, Suite 400
Alexandria, VA 22314
(703) 682-4740 ♦ www.team-arti.com**

Contract Number: GS-35F-5349H

Period Covered by Contract: May 21, 1998 – May 21, 2013

**General Services Administration (GSA)
Federal Supply Service**

Pricelist Current through Modification PO#PO-0014 , dated May 20, 2011

Products and ordering information in this Authorized Information Technology Schedule Pricelist is also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>.



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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract: The 48 contiguous states and the District of Columbia.

2. Contractor's Ordering Address and Payment Information:

Ordering Address:

Advanced Resource Technologies, Inc.
1555 King Street
Suite 400
Alexandria, Virginia 22314

Payment Address:

Virginia Commerce Bank
PO Box 220743
Chantilly, VA 20151

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(703) 682-4765
(703) 682-4740
(703) 682-4758

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 36-068-5051
Block 30: Type of Contractor: C – Large Business
Block 31: Woman-Owned Small Business: No
Block 36: Contractor's Taxpayer Identification Number (TIN): 52-1499259

4a. CAGE CODE: OE9T1

4b. Contractor **has** registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

(a) **Time of Delivery.** The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

Items or Groups of Items (SIN or Nomenclature)	Delivery Time (Days ARO)
132-51	Per task order as negotiated between contractor and Government agency

(b) **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: Net – 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: Net – 30 days from receipt of invoice or date of acceptance, whichever is later.
- c. Dollar Value: Net – 30 days from receipt of invoice or date of acceptance, whichever is later.
- d. Government Educational Institutions: are offered the same discounts as all other Government Clients. Net – 30 days from receipt of invoice or date of acceptance, whichever is later.
- e. Other: Net – 30 days from receipt of invoice or date of acceptance, whichever is later.

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: N/A

10. SMALL REQUIREMENTS: The minimum dollar value of orders to be issued is \$ 100.00.

11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-3 - Leasing of Product

Special Item Number 132-4 – Daily / Short Term Rental

Special Item Number 132-8 - Purchase of Equipment

Special Item Number 132-12-Maintenance of Equipment, Repair Service, and Repair Part/Spare Parts

Special Item Number 132-32 - Term Software Licenses

Special Item Number 132-33 - Perpetual Software Licenses

Special Item Number 132-51 - Information Technology (IT) Professional Services

Special Item Number 132-52 - Electronic Commerce (EC) Services

Special Item Number 132-53 – Wireless Services

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

Special Item Number 132-50 - Training Courses

c. The Maximum Order value for the following Special Item Numbers (SINs) is \$1,000,000

Special Item Number 132-60 – Access Certificates for Electronic Services (ACES) Program

Special Item Number 132-61- Public Key Infrastructure (PKI) Shared Service Provider (SSP) Program

Special Item Number 132-62 HSPD-12 Product and Service Components

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470

East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

Note: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: www.team-arti.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:
This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS.

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services and Special Item Number 132-52 Electronic Commerce Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK) (G-FCI-920) (MAR 2003)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

When ordering services over \$100,000, Department of Defense (DOD) ordering offices and non-DOD agencies placing orders on behalf of the DOD must follow the policies and procedures in the Defense Federal Acquisition Regulation Supplement (DFARS) 208.404-70 – Additional ordering procedures for services. When DFARS 208.404-70 is applicable and there is a conflict between the ordering procedures contained in this clause and the additional ordering procedures for services in DFARS 208.404-70, the DFARS procedures take precedence.

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering activity using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering activities shall—

(1) Prepare a Request (Request for Quote or other communication tool):

- (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
- (ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

Based upon an initial evaluation of catalogs and price lists, the ordering activity should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate) and transmit the request as follows:

NOTE: When buying IT professional services under SIN 132—51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINs as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

(i) The request should be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold.

(ii) For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the ordering activity's needs.

(iii) In addition, the request shall be provided to any contractor who specifically requests a copy of the request for the proposed order.

(iv) Ordering activities should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering activity the opportunity to secure volume discounts. When establishing BPAs, ordering activities shall—

(1) Inform contractors in the request (based on the ordering activity's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) SINGLE BPA: Generally, a single BPA should be established when the ordering activity can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) **MULTIPLE BPAs:** When the ordering activity determines multiple BPAs are needed to meet its requirements, the ordering activity should determine which contractors can meet any technical qualifications before establishing the BPAs. When establishing the BPAs, the procedures in (a)(2) above must be followed. The procedures at (a)(2) do not apply to orders issued under multiple BPAs. Authorized users must transmit the request for quote for an order to all BPA holders and then place the order with the Schedule contractor that represents the best value.

(2) **Review BPAs Periodically:** Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)

(c) The ordering activity should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering activity's requirement involves both products as well as executive, administrative and/or professional, services, the ordering activity should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

(e) The ordering activity, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For ordering activity requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

4. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

5. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9. INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), Alternate I (APR 1984) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), Alternate II (DEC 2002) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. INFORMATION TECHNOLOGY PROFESSIONAL SERVICES PRICELIST

Advanced Resource Technologies, Inc. (*ARTI*) provides Government clients with access to a full range of high quality information technology services designed to effectively harness the power of today's sophisticated computer hardware, software, and networks.

The information technology professional services provided under this schedule provide all of the professional, technical, and management skills necessary to ensure quality design, development, operation, and maintenance of computer systems and networks. *ARTI* employees are well-trained, broadly experienced, and highly motivated.

ARTI has an excellent reputation for providing professional solutions to automation requirements and continues to develop a broad base of technical professionals who can apply the latest technology to provide high quality, cost-effective support to its clients.

Contract Line Item Number	Commercial Job Title	Government Site Rate	ARTI Site Rate
1	PROGRAM MANAGER I	\$78.70	
2	PROGRAM MANAGER II	\$105.30	
3	PROGRAM MANAGER III	\$138.21	
4	PROJECT MANAGER I	\$84.73	
5	PROJECT MANAGER II	\$98.72	
6	PROJECT MANAGER III	\$108.59	
7	TASK MANAGER I	\$49.52	
8	TASK MANAGER II	\$57.89	
9	TASK MANAGER III	\$70.76	
10	SUBJECT MATTER EXPERT I	\$93.03	\$103.60
11	SUBJECT MATTER EXPERT II	\$117.65	
12	SUBJECT MATTER EXPERT III	\$145.61	
13	PRINCIPLE ARCHITECTURAL SPECIALIST	\$166.96	
14	SENIOR SOFTWARE ENGINEER II	\$ 99.54	
15	SOFTWARE ENGINEER I	\$91.92	
16	SENIOR SOFTWARE DEVELOPER II	\$76.60	
17	SOFTWARE DEVELOPER I	\$60.80	
18	SENIOR PROGRAMMER/ANALYST II	\$65.85	
19	PROGRAMMER/ANALYST I	\$55.79	\$67.91

Contract Line Item Number	Commercial Job Title	Government Site Rate	ARTI Site Rate
20	DATABASE SPECIALIST	\$69.54	
21	WEBMASTER/PROGRAMMER	\$60.88	
22	WEBMASTER	\$48.54	
23	SENIOR TELECOMMUNICATIONS ENGINEER II	\$82.48	
24	NETWORK ENGINEER I	\$55.60	
25	SENIOR NETWORK ENGINEER II	\$71.27	
26	NETWORK MANAGER I	\$76.28	
27	SENIOR NETWORK ADMINISTRATOR II	\$74.38	
28	NETWORK ADMINISTRATOR I	\$62.43	
29	JUNIOR NETWORK ADMINISTRATOR	\$56.57	
30	SENIOR COMPUTER TECHNICIAN II	\$48.55	
31	COMPUTER TECHNICIAN	\$44.84	
32	JUNIOR COMPUTER TECHNICIAN	\$34.85	
33	DATA ANALYST I	\$33.91	
34	DATA ANALYST II	\$41.50	
35	DATA ANALYST III	\$46.47	
36	DATA ANALYST IV	\$48.55	
37	OCEANOGRAPHIC TECHNICIAN I	\$41.51	
38	OCEANOGRAPHIC TECHNICIAN II	\$45.97	
39	SENIOR OCEANOGRAPHIC TECHNICIAN III	\$53.03	
40	WRITER/EDITOR I	\$36.19	
41	TECHNICAL WRITER II	\$52.41	
42	SENIOR IT TECHNICAL WRITER III	\$77.74	
43	Reserved		
44	Reserved		
45	Reserved		
46	ADMINISTRATIVE ASSISTANT IV	\$45.78	
47	Reserved		
48	SENIOR TRAINING DELIVERY SPECIALIST	\$64.21	

Job Category Descriptions

1	Commercial Job Title: PROGRAM MANAGER I
Government Site Rate: \$78.70	
<p>Minimum/General Experience: Seven years relevant experience to include 3 years Project Management and/or Contracts Administration/Management or related field is required. Program management experience managing large multi-million dollar, multi-year projects, to include the scheduling, budgeting, reporting, and deliverables for employees, sub-contractors, and consultants required. Demonstrated experience in the preparation and analysis of financial statements and the development of milestone schedule and status tracking systems. Must have in-depth knowledge related to the statement of work of the project. Proven supervisory experience required with a successful track record of managing, hiring, motivating and counseling employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Communicates with customers and stakeholders and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e. PMP GIAC, or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college. With a Master's degree in a relevant discipline, 5 years of experience is required.</p> <p>Related industry professional certification desired.</p>	
2	Commercial Job Title: PROGRAM MANAGER II
Government Site Rate: \$105.30	
<p>Minimum/General Experience: Nine years relevant experience to include 5 years Project Management and/or Contracts Administration/Management or related field is required. Program management experience managing large multi-million dollar, multi-year projects, to include the scheduling, budgeting, reporting, and deliverables for employees, sub-contractors, and consultants required. Demonstrated experience in the preparation and analysis of financial statements and the development of milestone schedule and status tracking systems. Must have in-depth knowledge related to the statement of work of the project. Proven supervisory experience required with a successful track record of managing, hiring, motivating and counseling employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Establishes and maintains expectations and priorities. Proactively identifies problems and opportunities for improvement. Communicates with customers and stakeholders and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e. PMP, GIAC or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p> <p>With a Master's degree in a relevant discipline, 7 years of experience is required.</p> <p>Related industry professional certification desired.</p>	

3	Commercial Job Title: PROGRAM MANAGER III
Government Site Rate: \$138.21	
<p>Minimum/General Experience: Eleven years relevant experience to include 7 years Project Management and/or Contracts Administration/Management or related field is required. Program management experience managing large multi-million dollar, multi-year projects, to include the scheduling, budgeting, reporting, and deliverables for employees, sub-contractors, and consultants required. Demonstrated experience in the preparation and analysis of financial statements and the development of milestone schedule and status tracking systems. Must have in-depth knowledge related to the statement of work of the project. Proven supervisory experience required with a successful track record of managing, hiring, motivating and counseling employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Establishes and maintains expectations and priorities. Proactively identifies problems and opportunities for improvement. Communicates with customers and stakeholders and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e. PMP, GIAC or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p> <p>With a Master's degree in a relevant discipline, 9 years of experience is required.</p> <p>Related industry professional certification desired.</p>	

4	Commercial Job Title: PROJECT MANAGER I
Government Site Rate: \$84.73	
<p>Minimum/General Experience: Three years relevant experience to include 1 year Project Management and/or Contracts Administration/Management or related field is required. Program management experience to include the scheduling, budgeting, reporting, and deliverables required. Demonstrated experience in the preparation of financial statements and the development of milestone schedule. Must have knowledge related to the statement of work of the project. Supervisory experience required with a successful track record of managing, hiring, motivating and counseling employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Ensures all requirements are met and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e. PMP, GIAC or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p> <p>With a Master's degree in a relevant discipline, 1 year of experience is required.</p> <p>Related industry professional certification desired.</p>	

5	Commercial Job Title: PROJECT MANAGER II
Government Site Rate: \$98.72	
<p>Minimum/General Experience: Five years relevant experience to include 2 years Project Management and/or Contracts Administration/Management or related field is required. Program management experience to include the scheduling, budgeting, reporting, and deliverables required. Demonstrated experience in the preparation of financial statements and the development of milestone schedule. Must have knowledge related to the statement of work of the project. Supervisory experience required with a successful track record of managing, hiring, motivating and counseling employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Ensures all requirements are met and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e. PMP, GIAC or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college. With a Master's degree in a relevant discipline, 3 years of experience is required.</p> <p>Related industry professional certification desired.</p>	

6	Commercial Job Title: PROJECT MANAGER III
Government Site Rate: \$108.59	
<p>Minimum/General Experience: Seven years relevant experience to include 3 years Project Management and/or Contracts Administration/Management or related field is required. Program management experience to include the scheduling, budgeting, reporting, and deliverables required. Demonstrated experience in the preparation of financial statements and the development of milestone schedule. Must have knowledge related to the statement of work of the project. Proven supervisory experience required with a successful track record of managing, hiring, motivating and counseling employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Ensures all requirements are met and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e. PMP, GIAC or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p> <p>With a Master's degree in a relevant discipline, 5 years of experience is required.</p> <p>Related industry professional certification desired.</p>	

7	Commercial Job Title: TASK MANAGER I
Government Site Rate: \$49.52	
<p>Minimum/General Experience: Three years of experience related to the statement of work of the project which includes training personnel, following and administering operating procedures, program QA, reporting, and client liaison. Military, federal government or government contracting experience strongly desired. Supervisory experience desired. Must have strong MS Office suite experience and any specialized programs as required by the contract. Excellent oral and written communication skills. Ability to effectively interact with personnel at all levels in a dynamic work environment is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Plan, organize, staff, direct, and control Project Office. The responsibilities will include supervision of office operations functions and personnel. Reports to the Program Manager.</p>	
<p>Minimum Education: Bachelor's degree. A recognized industry certification or accreditation (i.e. Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

8	Commercial Job Title: TASK MANAGER II
Government Site Rate: \$57.89	
<p>Minimum/General Experience: Five years of experience related to the statement of work of the project which includes training personnel, following and administering operating procedures, program QA, reporting, and client liaison. Military, federal government or government contracting experience strongly desired. Supervisory experience desired. Must have strong MS Office suite experience and any specialized programs as required by the contract. Excellent oral and written communication skills. Ability to effectively interact with personnel at all levels in a dynamic work environment is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Plan, organize, staff, direct, and control Project Office. The responsibilities will include supervision of office operations functions and personnel. Reports to the Program Manager.</p>	
<p>Minimum Education: Bachelor's degree. A recognized industry certification or accreditation (i.e. Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

9	Commercial Job Title: TASK MANAGER III
Government Site Rate: \$70.76	
<p>Minimum/General Experience: Seven years of experience related to the statement of work of the project which includes training personnel, following and administering operating procedures, program QA, reporting, and client liaison. Military, federal government or government contracting experience strongly desired. Supervisory experience desired. Must have strong MS Office suite experience and any specialized programs as required by the contract. Excellent oral and written communication skills. Ability to effectively interact with personnel at all levels in a dynamic work environment is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Plan, organize, staff, direct, and control Project Office. The responsibilities will include supervision of office operations functions and personnel. Reports to the Program Manager.</p>	
<p>Minimum Education: Bachelor's degree. A recognized industry certification or accreditation (i.e. Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

10	Commercial Job Title: SUBJECT MATTER EXPERT I
Government Site Rate: \$93.03	Contractor Site Rate: \$103.60
<p>Minimum/General Experience: Seven years experience in a specific field related to the scope of work. Ability to work independently in providing consulting services on specialized projects that are professional in nature. Required to exercise independent judgment and initiative in solving problems and performing technical tasks of the highest degree of complexity. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of business practices, and business organization, and the ability to plan and manage an activity with committed objectives, schedules, and costs.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Provide consulting services in accordance with or directly related to the scope of work to members of management, the professional staff, and to the customer. Perform complex technical efforts in specialty area by serving either as senior technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and business development support to translate advanced technology theory into specific, practical applications of use for the client. Formulate general methods of operation to be followed in research and development programs and develop solutions to specific technical problems, calling upon his/her specific training experience or unusual inventive talents, interpreting the results, and establishing the best approach to the problems involved. Plan and initiate studies for original or advanced areas of customer problems and determines the techniques or methods involved that will accomplish the objectives. Develop and analyze analytical data, techniques and methodology for the solution of highly complex problems. Review reports and other products intended for release to the public/customers to ensure that technical merit and style of presentation reflect the highest quality. Act in advisory capacity for the approach utilized in performing project tasks of unusual difficulty or complexity, frequently involving customer relationships; plan principles and procedures for accomplishing customer studies and gives expert professional analysis of methods and objectives. Analyze problem studies and problem history and prepare technical and managerial reports, including feasibility and desirability of extensions or modifications to the problem, program or system. Generally provides knowledge and problem-solving abilities that are integral to the project in a specialty area of study.</p>	
<p>Minimum Education: Master's degree preferred. A Bachelor's degree and 9 years of experience can be substituted for the Master's degree. Related industry professional certification desired. A recognized industry certification or accreditation (i.e. management or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

11	Commercial Job Title: SUBJECT MATTER EXPERT II
Government Site Rate: \$117.65	
<p>Minimum/General Experience: Ten years experience in a specific field related to the scope of work. Ability to work independently in providing consulting services on specialized projects that are professional in nature. Required to exercise independent judgment and initiative in solving problems and performing technical tasks of the highest degree of complexity. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of business practices, and business organization, and the ability to plan and manage an activity with committed objectives, schedules, and costs.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Provide consulting services in accordance with or directly related to the scope of work to members of management, the professional staff, and to the customer. Perform complex technical efforts in specialty area by serving either as senior technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and business development support to translate advanced technology theory into specific, practical applications of use for the client. Formulate general methods of operation to be followed in research and development programs and develop solutions to specific technical problems, calling upon his/her specific training experience or unusual inventive talents, interpreting the results, and establishing the best approach to the problems involved. Plan and initiate studies for original or advanced areas of customer problems and determines the techniques or methods involved that will accomplish the objectives. Develop and analyze analytical data, techniques and methodology for the solution of highly complex problems. Review reports and other products intended for release to the public/customers to ensure that technical merit and style of presentation reflect the highest quality. Act in advisory capacity for the approach utilized in performing project tasks of unusual difficulty or complexity, frequently involving customer relationships; plan principles and procedures for accomplishing customer studies and gives expert professional analysis of methods and objectives. Analyze problem studies and problem history and prepare technical and managerial reports, including feasibility and desirability of extensions or modifications to the problem, program or system. Generally provides knowledge and problem-solving abilities that are integral to the project in a specialty area of study.</p>	
<p>Minimum Education: Master's degree, preferred. A Bachelor's degree and 12 years of experience can be substituted for the Master's degree.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. management or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

12 Commercial Job Title: SUBJECT MATTER EXPERT III
Government Site Rate: \$145.61
<p>Minimum/General Experience: Twelve years experience in a specific field related to the scope of work. Ability to work independently in providing consulting services on specialized projects that are professional in nature. Required to exercise independent judgment and initiative in solving problems and performing technical tasks of the highest degree of complexity. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of business practices, and business organization, and the ability to plan and manage an activity with committed objectives, schedules, and costs.</p> <p>As required by the contract, must possess appropriate level clearance.</p>
<p>Functional Responsibility: Provide consulting services in accordance with or directly related to the scope of work to members of management, the professional staff, and to the customer. Perform complex technical efforts in specialty area by serving either as senior technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and business development support to translate advanced technology theory into specific, practical applications of use for the client. Formulate general methods of operation to be followed in research and development programs and develop solutions to specific technical problems, calling upon his/her specific training experience or unusual inventive talents, interpreting the results, and establishing the best approach to the problems involved. Plan and initiate studies for original or advanced areas of customer problems and determines the techniques or methods involved that will accomplish the objectives. Develop and analyze analytical data, techniques and methodology for the solution of highly complex problems. Review reports and other products intended for release to the public/customers to ensure that technical merit and style of presentation reflect the highest quality. Act in advisory capacity for the approach utilized in performing project tasks of unusual difficulty or complexity, frequently involving customer relationships; plan principles and procedures for accomplishing customer studies and gives expert professional analysis of methods and objectives. Analyze problem studies and problem history and prepare technical and managerial reports, including feasibility and desirability of extensions or modifications to the problem, program or system. Generally provides knowledge and problem-solving abilities that are integral to the project in a specialty area of study.</p>
<p>Minimum Education: Master's degree, preferred. A Bachelor's degree and 14 years of experience can be substituted for the Master's degree.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. management or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>

13	Commercial Job Title: PRINCIPLE ARCHITECTURAL SPECIALIST
Government Site Rate: \$166.96	
<p>Minimum/General Experience: Twenty years of experience and a recognized authority who exhibits an exceptional degree of ingenuity, creativity and resourcefulness. Prior experience in developing and maintaining a high-level design plan for the overall logical and technical IT architecture. Qualified in systems analysis and design, software engineering, network engineering, or Database Management Systems (DBMS) activities.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Provide technical leadership and consulting across the organization, from strategic decision making down to the project planning level. Obtain organizational commitment for all high-level infrastructure plans, and initiate and participate in projects to evaluate technologies and methods for implementing these plans. Collaborate with end users and senior management to define business requirements for complex systems development and gain buy-in for all infrastructure plans. Provide architectural consulting expertise, direction, and assistance to Systems Analysts, Systems Engineers, and other Systems Architects. Conduct research on emerging technologies in support of infrastructure development efforts, and recommend technologies that will increase cost effectiveness and infrastructure flexibility. Develop, document, make recommendations, and communicate plans for investing in IT infrastructure, including analysis of cost reduction opportunities. Review new and existing IT projects, systems designs, and procurement/outsourcing plans for compliance with IT standards and architectural plans. Develop and execute test plans to check infrastructure and systems technical performance. Report on findings and make recommendations for improvement</p>	
<p>Minimum Education: A Master's degree in a related field. A Bachelor's degree with 24 years of experience can be substituted for the advanced degree requirement.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. MCDBA, MCA, Oracle DBA, GIAC, or management or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

14	Commercial Job Title: SENIOR SOFTWARE ENGINEER II
Government Site Rate: \$ 99.54	
<p>Minimum/General Experience: Nine years of experience in application design, analysis, development, testing and implementation of projects. Experience in designing, executing, assessing, and troubleshooting software programs and applications. This includes configuring, coding, developing, and documenting software specifications throughout the project life cycle. Should have experience in a structured software engineering environment employing version control, software modeling and documentation, analytical problem solving of workflow, organization and planning and best in industry software standards. Must possess senior level analytical, problem solving, and communication skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for developing and maintaining numerous forms of complex applications and relational database models comprised of various languages, protocols and interfaces essentially for the purpose of data dissemination. Performs technical tasks using both standard and non-standard analysis, design, and programming methods and techniques. Applies analytical and evaluative techniques to solve, design and implement software solutions to technical and implementation problems. Reengineers systems/applications to interface with evolving operating systems, compilers, and other system products and to meet changing functional requirements or mandated changes to procedures or policies. Collaborate with analysts and designers in the development and initiation of new software programs and applications. Consistently write, translate, and code software programs and applications according to specifications.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. With a Master's degree in a relevant field, 5 years of experience is required. Related industry professional certification desired. A recognized industry certification or accreditation (i.e. MCS D, MCAD or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

15	Commercial Job Title: SOFTWARE ENGINEER I
Government Site Rate: \$91.92	
<p>Minimum/General Experience: Nine years of experience in application design, analysis, development, testing and implementation of projects. Experience in designing, executing, assessing, and troubleshooting software programs and applications. This includes configuring, coding, developing, and documenting software specifications throughout the project life cycle. Should have experience in a structured software engineering environment employing version control, software modeling and documentation, analytical problem solving of workflow, organization and planning and best in industry software standards. Must possess senior level analytical, problem solving, and communication skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for developing and maintaining numerous forms of complex applications and relational database models comprised of various languages, protocols and interfaces essentially for the purpose of data dissemination. Performs technical tasks using both standard and non-standard analysis, design, and programming methods and techniques. Applies analytical and evaluative techniques to solve, design and implement software solutions to technical and implementation problems. Reengineers systems/applications to interface with evolving operating systems, compilers, and other system products and to meet changing functional requirements or mandated changes to procedures or policies. Collaborate with analysts and designers in the development and initiation of new software programs and applications. Consistently write, translate, and code software programs and applications according to specifications.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline.</p> <p>With a Master's degree in a relevant field, 5 years of experience is required.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. MCSD, MCAD or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

16	Commercial Job Title: SENIOR SOFTWARE DEVELOPER II
Government Site Rate: \$76.60	
<p>Minimum/General Experience: Seven years of experience in application design, development, testing and implementation of projects. Must grasp the importance of structured requirements analysis, modeling, coding, testing and deployment. Additionally, must have experience in developing entire software applications from start to finish. Must possess analytical, problem solving, and communication skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for developing and maintaining numerous forms of applications comprised of various languages, protocols and interfaces essentially for the purpose of data dissemination. Performs advanced software development, design, and code to meet product specifications and development schedules. Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Designs, modifies, develops, writes and implements software programming applications. Supports and/or installs software applications. Ensures the testing, validation, optimization, installation, and operation of applications. Measures software performance and resolves resulting technical performance and quality problems with applications. Develops and maintains software documentation. Designs and develops schemas. Ability to communicate with development team and management orally and in writing. Provide recommendation on software development related matters.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. With a Master's degree in a relevant field, 5 years of experience is required.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. MCSD, MCAD or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

17	Commercial Job Title: SOFTWARE DEVELOPER I
Government Site Rate: \$60.80	
<p>Minimum/General Experience: Five years of experience in application design, development, testing and implementation of projects. Must grasp the importance of structured requirements analysis, modeling, coding, testing and deployment. Must possess analytical, problem solving, and communication skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for developing and maintaining numerous forms of applications comprised of various languages, protocols and interfaces essentially for the purpose of data dissemination. Performs advanced software development, design, and code to meet product specifications and development schedules. Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Designs, modifies, develops, writes and implements software programming applications. Supports and/or installs software applications. Ensures the testing, validation, optimization, installation, and operation of applications. Measures software performance and resolves resulting technical performance and quality problems with applications. Develops and maintains software documentation. Designs and develops schemas. Ability to communicate with development team and management orally and in writing. Provide recommendation on software development related matters.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. With a Master's degree in a relevant field, 3 years of experience is required.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. MCSD, MCAD or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

18	Commercial Job Title: SR PROGRAMMER/ANALYST II
Government Site Rate: \$65.85	
<p>Minimum/General Experience: Four years of experience in application design, development, testing and implementation of projects. Must possess the ability to define, develop, test, analyze, and maintain new software applications in support of the achievement of business requirements. This includes writing, coding, testing, and/or analyzing software programs and applications. Must have knowledge of the importance of structured requirements analysis, modeling, coding, testing and deployment. Must possess analytical, problem solving, and communication skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collaborate with developers, programmers, and designers in conceptualizing and development of new software programs and applications. Analyze and assess existing business systems and procedures. Assist in the definition, development, and documentation of software's business requirements, objectives, deliverables, and specifications on a project-by-project basis in collaboration with internal users and departments. Responsible for developing and maintaining numerous forms of applications comprised of various languages, protocols and interfaces essentially for the purpose of data dissemination. Performs complex software development, design, and code to meet product specifications and development schedules. Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Designs, modifies, develops, writes and implements software programming applications. Supports and/or installs software applications. Ensures the testing, validation, optimization, installation, and operation of applications. Measures software performance and resolves resulting technical performance and quality problems with applications. Develops and maintains software documentation. Designs and develops schemas. Ability to communicate with development team and management orally and in writing. Provide recommendation on software development related matters.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. 8 years of specialized experience can be substituted for the degree requirement. With a Master's degree in a relevant field, 2 years of experience is required. Related industry professional certification desired. A recognized industry certification or accreditation (i.e. SCJP, C++ , Visual Basic or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

19	Commercial Job Title: PROGRAMMER/ANALYST I
Government Site Rate: \$55.79	Contractor Site Rate: \$67.91
<p>Minimum/General Experience: Two years of experience in application design, development, testing and implementation of projects. Must possess the ability to define, develop, test, analyze, and maintain new software applications in support of the achievement of business requirements. This includes writing, coding, testing, and/or analyzing software programs and applications. Must have knowledge of the importance of structured requirements analysis, modeling, coding, testing and deployment. Must possess analytical, problem solving, and communication skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collaborate with developers, programmers, and designers in conceptualizing and development of new software programs and applications. Analyze and assess existing business systems and procedures. Assist in the definition, development, and documentation of software's business requirements, objectives, deliverables, and specifications on a project-by-project basis in collaboration with internal users and departments. Responsible for developing and maintaining numerous forms of applications comprised of various languages, protocols and interfaces essentially for the purpose of data dissemination. Performs moderate software development, design, and code to meet product specifications and development schedules. Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and documenting programs. Designs, modifies, develops, writes and implements software programming applications. Supports and/or installs software applications. Ensures the testing, validation, optimization, installation, and operation of applications. Measures software performance and resolves resulting technical performance and quality problems with applications. Develops and maintains software documentation. Designs and develops schemas. Ability to communicate with development team and management orally and in writing. Provide recommendation on software development related matters.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. Related industry professional certification desired. A recognized industry certification or accreditation (i.e. SCJP, C++ , Visual Basic or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

20	Commercial Job Title: DATABASE SPECIALIST
Government Site Rate: \$69.54	
<p>Minimum/General Experience: Five years of experience with in-depth knowledge of host-based systems, client/server systems, relational databases (RDBMS). Must have progressively responsible and specialized DBA experience to include testing, validation, installation, development, migration, capacity issues, data models, replication, and implementation. Demonstrated experience with very large systems that serve thousands of users in environments with disparate platforms. Experience with multiple products and in migrating from legacy to client/server technology is a plus. Documentation of application and other system specifications.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Works with information engineers and system architects in developing solutions by building the technology infrastructure and data architecture for large-scale systems. May assess and cultivate long-term strategic goals for database development in conjunction with end users, managers, clients, and other stakeholders. Analyze user requirements and, based on findings, design functional specifications for client/server databases and database applications. Plan and implement capacity and resource expansion to ensure scalability of databases. Utilizes technical expertise in one or more relational databases to design data structures and develop raw models. Assists in developing and distributing reusable database components. Performs database performance tuning and defines and implements referential integrity rules for low to medium complexity databases. Assists in preparing requirements, evaluating products, and selecting DBMS. Participates in hardware, network, and system software selection and implementation.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline.</p> <p>With a Master's degree in a relevant scientific or technical discipline, 3 years of experience is required.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. MCDBA, MCITP, or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

21	Commercial Job Title: WEBMASTER PROGRAMMER
Government Site Rate: \$60.88	
<p>Minimum/General Experience: Four years of web programming experience. Must possess a contemporary knowledge of web-based standards, web-based technologies, content management standards, protocols, and solutions. Must possess experience in designing, building, and implementing new Web pages and sites; integrating sites with back end applications; migrating legacy applications to the Web; and performing day-to-day administration of the organization's Web portfolio. Understanding of a variety of Web development languages is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for website design, content management, and maintenance for the project. Perform website development for public site. Develop, code, install, test, debug, and document Web applications using appropriate editors. Analyze and correct system failures. Conduct daily site link review and analysis. Establish and maintain content management process and procedures. Assist users in developing their web site requirements. Add, edit, and remove content as directed by the customer. Create, test, and debug scripts, programs and applications. Supports and/or installs software applications. Provide weekly reports on departmental and project progress and design allocation. Establish policies and procedures for publishing Web pages and applications in conjunction with content creators.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. Related industry professional certification desired. A recognized industry certification or accreditation (i.e. Webmaster or Web Designer or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

22	Commercial Job Title: WEBMASTER
Government Site Rate: \$48.54	
<p>Minimum/General Experience: Two years of web related experience. Must have experience monitoring enterprise web sites for performance, standards compliance, broken links and errant processes using automated monitoring tools. Must have experience in monitoring web site activity for malicious activities and implementing security solutions to minimize their impact on resources and to prevent their compromise. Understanding of a variety of Web development languages is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for the testing, validation, installation, and operation of applications. Coordinate the planning, maintenance, and accessibility of Web site content in a way that ensures the consistency of the Web site's look and feel. Provide on-going maintenance, support and updates to web applications and web sites. Conduct periodic reviews and analysis of web sites to ensure a consistent look and feel across the Web site by promoting uniform fonts, formatting, icons, images, and layout, and creating appropriate templates to assist content authors. Maintain and update website documentation. Analyze system failures and take corrective action. Provide weekly reports on departmental and project progress. Ensure sensitive and/or classified organizational information is not inadvertently posted to the Web site. Develop, implement, and adhere to a regular Web site maintenance policies and procedures, including end user content change request forms and posted update/maintenance schedules, to ensure site accuracy and timeliness. Monitor, analyze, and report on Web site traffic. Track and evaluate new standards, technologies and trends in Web site development, design, and delivery.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. Related industry professional certification desired. A recognized industry certification or accreditation (i.e. Webmaster or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

23	Commercial Job Title: SENIOR TELECOMMUNICATIONS ENGINEER II
Government Site Rate: \$82.48	
<p>Minimum/General Experience: Seven years of experience in all aspects of telecommunications and network equipment. Experience in areas of systems analysis and programming voice and data communications required. Experience in design and implementation of networked information technology systems.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for the implementation and configuration of voice and data technologies and its associated software, including PBXs, call management systems, voice mail, interactive voice response, and video conferencing systems. Integrate these systems with enterprise LANs, WANs, wireless LANs, and Internet-based services and protocols. Install, configure, and maintain telecommunications and data communications infrastructure hardware and software. Monitor and identify capacity and performance issues for telecom traffic to ensure continued, uninterrupted operation of telecom systems. Specific duties include, but are not limited to: Develops and supervises proper system design, implementation, testing, validation, documentation, installation, and operation. Resolves problems relating to technical performance and telecommunications system. Supervises and ensures the delivery of analytical and technical services for the support, maintenance and enhancement of all systems developed. Point of contact for analysis of all technical issues, forecasting the levels of technical risk(s) of performance involved when changes, modifications, or the introduction of new enhancements to the systems developed are being considered. Coordinates all follow-up support for the systems and applications developed and provide the capability for the development of systems and applications to support requirements identified.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business, or a relevant scientific or technical discipline.</p> <p>With a Master's degree in a relevant field, 5 years of experience is required.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e. CCNA, Certified Telecom Management Specialist or other technical / phone system specific as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

24 Commercial Job Title: NETWORK ENGINEER I
Government Site Rate: \$55.60
<p>Minimum/General Experience: Five years of specialized experience in client-server network environment (i.e., Microsoft Windows Server 2000/2003, Active Directory, Novell, and/or UNIX). Strong engineering knowledge of current network technologies which may include but not limited to MS IIS, Exchange 2000/2003, SQL 2000/2005 and other MS server technologies to include but not limited to Project Server, SMS and SharePoint. Knowledge and experience should include but not limited to performing systems administration tasks, resource management, problem analysis, clustering/load balancing, data center and network engineering design, storage management design and implementation, network topologies, configuration management, collecting and analyzing requirements and system usage, network planning, network security, and telecommunications operations to include communications monitoring and troubleshooting. Supervisory or team lead experience strongly desired. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>
<p>Functional Responsibility: Responsible for the management, administration, maintenance, security, and support of the network environment. This includes, but is not limited to installation and configuration of hardware, network devices, firewalls, and miscellaneous other activities relating to the operation of a network center. Responsible for day-to-day administration, maintenance and operations, continuity of operations plan (CO-OP), disaster recovery, recommending upgrades, updating documentation and training of network staff. Interface/integrate with the local and wide area network telecommunications operations on all matters involving network compatibility and connectivity. Set priorities and monitor the activities of computer center. Detect, diagnose, report and analyze and resolve problems associated with server hardware, applications software. Create shell scripting in support of the network. Provide design and configuration planning for network projects to include technical research and testing/evaluation of hardware and software components needed to support network LAN/WAN design, Internet, and security requirements. Develops, analyses, writes, and implements automated systems requirements and specifications in the formulation of all systems. Designs, programs, implements, and documents interactive programs for report generation, utility usage, DBMS interface, editing, file maintenance, and real-time operating requirements in a client server or enterprise network environment. Point of contact for analysis of all technical issues, forecasting the levels of technical risk(s) of performance involved when changes, modifications, or the introduction of new enhancements to the systems developed are being considered.</p>
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. A recognized industry certification or accreditation (i.e. MCSE, CCNA, GIAC or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college. With a Master's degree in a relevant field, 3 years of experience is required. Related industry professional certification desired.</p>

25 Commercial Job Title: SENIOR NETWORK ENGINEER II
Government Site Rate: \$71.27
<p>Minimum/General Experience: Seven years of specialized experience in client-server network environment (i.e., Microsoft Windows Server 2000/2003, Active Directory, Novell, and/or UNIX). Strong engineering knowledge of current network technologies which may include but not limited to MS IIS, Exchange 2000/2003, SQL 2000/2005 and other MS server technologies to include but not limited to Project Server, SMS and SharePoint. Knowledge and experience should include but not limited to performing systems administration tasks, resource management, problem analysis, clustering/load balancing, data center and network engineering design, storage management design and implementation, network topologies, configuration management, collecting and analyzing requirements and system usage, network planning, network security, and telecommunications operations to include communications monitoring and troubleshooting. Supervisory or team lead experience strongly desired. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel.</p> <p>As required by the contract, must possess appropriate level clearance.</p>
<p>Functional Responsibility: Responsible for the management, administration, maintenance, security, and support of the network environment. This includes, but is not limited to installation and configuration of hardware, network devices, firewalls, and miscellaneous other activities relating to the operation of a network center. Responsible for day-to-day administration, maintenance and operations, continuity of operations plan (CO-OP), disaster recovery, recommending upgrades, updating documentation and training of network staff. Interface/integrate with the local and wide area network telecommunications operations on all matters involving network compatibility and connectivity. Set priorities and monitor the activities of computer center. Detect, diagnose, report and analyze and resolve problems associated with server hardware, applications software. Create shell scripting in support of the network. Provide design and configuration planning for network projects to include technical research and testing/evaluation of hardware and software components needed to support network LAN/WAN design, Internet, and security requirements. Develops, analyses, writes, and implements automated systems requirements and specifications in the formulation of all systems. Designs, programs, implements, and documents interactive programs for report generation, utility usage, DBMS interface, editing, file maintenance, and real-time operating requirements in a client server or enterprise network environment. Point of contact for analysis of all technical issues, forecasting the levels of technical risk(s) of performance involved when changes, modifications, or the introduction of new enhancements to the systems developed are being considered.</p>
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. A recognized industry certification or accreditation (i.e. MCSE, CCNA, GIAC or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p> <p>With a Master's degree in a relevant field, 5 years of experience is required.</p> <p>Related industry professional certification desired.</p>

26	Commercial Job Title: NETWORK MANAGER I
Government Site Rate: \$76.28	
<p>Minimum/General Experience: Nine years experience in wide area network engineering/operations. Must have experience performing system administration tasks, network engineering design and implementation, communications, and monitoring and troubleshooting. Desired knowledge and skills include, but are not limited to, the following areas:</p> <p>Extensive knowledge of telecommunications and data communications technology with emphasis on wide area networks. Extensive skills in performing wide area network planning, design, analysis and integration, and problem resolution. Broad knowledge of client server environment. Broad knowledge of remote communications operations and telecommunications hardware and software to include FDDI, ATM, and Sonet.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Primary network technical responsibilities include identifying requirements, providing solutions for user integration, and providing operational support for all hardware/software, continuity of operations plan (CO-OP), disaster recovery, network security, configuration management, and network planning. Responsible for integrating, maintaining, operating, and managing the network (LAN, WAN or MAN). This includes providing technical assistance, training, and hands-on help for all hardware and software, and integration of network sites as required. Establishes and maintains current network configuration documentation. Oversees the activities of the network engineers. Responsible for the technical administrative support activities for the network to include: establishing, coordinating, and maintaining internal standards and procedures, and guides problem reports and final disposition of problems. Responsible for leading the network team effort ensuring the full operational condition of network equipment, circuits and the performance quality of all services.</p>	
<p>Minimum Education: Bachelor's degree in electronic engineering, computer science, or management information systems. A recognized industry certification or accreditation (i.e. MCSE, CCNA, GIAC or other technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p> <p>With a Master's degree in a relevant field, 7 years of experience is required.</p> <p>Related industry professional certification desired.</p>	

27	Commercial Job Title: SENIOR NETWORK ADMINISTRATOR II
Government Site Rate: \$74.38	
<p>Minimum/General Experience: Seven years of experience with increasing responsibilities performing system administration tasks. Experience in network operations to include network monitoring and problem resolution required. Experience in the following areas is highly desired: system analysis, design, and installation of local and wide area networks; and analysis and installation of communication systems. Familiar with engineering documentation, network configurations and topologies, IEEE 802.3 / Ethernet, X.25, TCP/IP, frame relay, bridges, and routers. Familiarity with system documentation requirements. Knowledge of client to server environment.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Develops, recommends, tests, and administers LAN/WAN design changes to incorporate upgrades and new technology. Monitors LAN/WAN system, server and computer performance, operations and administration. Makes upgrade recommendations. Performs diagnostic testing and recommends configuration changes. Establishes and maintains current network configuration documentation for all networks and peripherals. Installs, configures, and maintains network software, protocol software, bridges/hubs/routers, and internetworking devices. Diagrams and documents LAN infrastructure and wiring plant. Maintains IP addresses, node addresses, and trouble logs. Provides technical assistance, training, and hands-on help for all network hardware, software, and reconfiguration of the LAN as required and supplementary Help Desk support.</p>	
<p>Minimum Education: High school diploma or GED equivalent. With a Bachelor's degree only need 3 years of experience. A recognized industry certification or accreditation (i.e. MCP, MCSA, or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p> <p>Each year of college or appropriate technical training is equivalent to one year of experience.</p>	

28	Commercial Job Title: NETWORK ADMINISTRATOR I
Government Site Rate: \$62.43	
<p>Minimum/General Experience: Five years of experience with increasing responsibilities performing system administration tasks. Experience in network operations to include network monitoring and problem resolution required. Experience in the following areas is highly desired: system analysis, design, and installation of local and wide area networks; and analysis and installation of communication systems. Familiar with engineering documentation, network configurations and topologies, IEEE 802.3 / Ethernet, X.25, TCP/IP, frame relay, bridges, and routers. Familiarity with system documentation requirements. Knowledge of client to server environment.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Develops, recommends, tests, and administers LAN/WAN design changes to incorporate upgrades and new technology. Monitors LAN/WAN system, server and computer performance, operations and administration. Makes upgrade recommendations. Performs diagnostic testing and recommends configuration changes. Establishes and maintains current network configuration documentation for all networks and peripherals. Installs, configures, and maintains network software, protocol software, bridges/hubs/routers, and internetworking devices. Diagrams and documents LAN infrastructure and wiring plant. Maintains IP addresses, node addresses, and trouble logs. Provides technical assistance, training, and hands-on help for all network hardware, software, and reconfiguration of the LAN as required and supplementary Help Desk support.</p>	
<p>Minimum Education: High school diploma or GED equivalent. With a Bachelor's degree only need 1 year of experience. Each year of college or appropriate technical training is equivalent to one year of experience.</p> <p>A recognized industry certification or accreditation (i.e. MCP, MCSA, or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p>	

29	Commercial Job Title: JUNIOR NETWORK ADMINISTRATOR
Government Site Rate: \$56.57	
<p>Minimum/General Experience: Three years of experience with increasing responsibilities performing system administration tasks. Experience in network operations to include network monitoring and problem resolution required. Experience in the following areas is highly desired: system analysis, design, and installation of local and wide area networks; and analysis and installation of communication systems. Familiar with engineering documentation, network configurations and topologies, IEEE 802.3 / Ethernet, X.25, TCP/IP, frame relay, bridges, and routers. Familiarity with system documentation requirements. Knowledge of client to server environment.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Develops, recommends, tests, and administers LAN/WAN design changes to incorporate upgrades and new technology. Monitors LAN/WAN system, server and computer performance, operations and administration. Makes upgrade recommendations. Performs diagnostic testing and recommends configuration changes. Establishes and maintains current network configuration documentation for all networks and peripherals. Installs, configures, and maintains network software, protocol software, bridges/hubs/routers, and internetworking devices. Diagrams and documents LAN infrastructure and wiring plant. Maintains IP addresses, node addresses, and trouble logs. Provides technical assistance, training, and hands-on help for all network hardware, software, and reconfiguration of the LAN as required and supplementary Help Desk support.</p>	
<p>Minimum Education: High school diploma or GED equivalent. With a Bachelor's degree only need 6 months of experience. Each year of college or appropriate technical training is equivalent to one year of experience.</p> <p>A recognized industry certification or accreditation (i.e. MCP, MCSA, or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p>	

30	Commercial Job Title: SENIOR COMPUTER TECHNICIAN II
Government Site Rate: \$48.55	
<p>Minimum/General Experience: Six years of experience with operations on a large-scale computer system or a multi-server local area network. Experience in computer hardware installation, problem troubleshooting, building, help desk, and repairing. Must have strong customer service skills and previous help desk support experience. Knowledge of and experience with a wide variety of hardware platforms and their associated peripherals and software applications. Experience administrating open systems compliant systems is highly desired. Must have strong oral communications and customer service skills</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Operates computer systems, peripheral and support equipment conforming to site specific operating procedures. Responsible for providing all aspects of technical system monitoring, administration, back-ups, configuration, and support for a variety of ADP hardware to include PCs, printers, modems, scanners, and other associated automation equipment. Technical support includes analysis of hardware problems and problem resolution first echelon repair of equipment; hardware installation/configuration; and preventive maintenance. Assists in determining equipment settings and operating instructions. May be responsible for help desk operations, and for providing all aspects of ADP hardware and software technical support to include PCs, printers, modems, scanners, and other associated automation equipment. May provide assistance for help desk operations.</p>	
<p>Minimum Education: High school diploma or GED equivalent. A recognized industry certification or accreditation (i.e. MCSA, A+, Network+ or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p>	

31	Commercial Job Title: COMPUTER TECHNICIAN
Government Site Rate: \$44.84	
<p>Minimum/General Experience: Four years of experience with operations on a large-scale computer system or a multi-server local area network. Experience in computer hardware installation, problem troubleshooting, building, help desk, and repairing. Must have strong customer service skills and previous help desk support experience. Knowledge of and experience with a wide variety of hardware platforms and their associated peripherals and software applications. Experience administrating open systems compliant systems is highly desired. Must have strong oral communications and customer service skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Operates computer systems, peripheral and support equipment conforming to site specific operating procedures. Supports all aspects of technical system monitoring, administration, back-ups, configuration, and support for a variety of ADP hardware to include PCs, printers, modems, scanners, and other associated automation equipment. Technical support includes analysis of hardware problems and problem resolution first echelon repair of equipment; hardware installation/configuration; and preventive maintenance. Assists in determining equipment settings and operating instructions. May be responsible for help desk operations, and for providing all aspects of ADP hardware and software technical support to include PCs, printers, modems, scanners, and other associated automation equipment. May provide assistance for help desk operations.</p>	
<p>Minimum Education: High school diploma or GED equivalent. A recognized industry certification or accreditation (i.e. MCSA, A+, Network+ or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p>	

32	Commercial Job Title: JUNIOR COMPUTER TECHNICIAN
Government Site Rate: \$34.85	
<p>Minimum/General Experience: Two years of experience with operations on a large-scale computer system or a multi-server local area network. Experience in computer hardware installation, problem troubleshooting, building, help desk, and repairing. Must have strong customer service skills and previous help desk support experience. Knowledge of and experience with a wide variety of hardware platforms and their associated peripherals and software applications. Experience administrating open systems compliant systems is highly desired. Must have strong oral communications and customer service skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Operates computer systems, peripheral and support equipment conforming to site specific operating procedures. Assists with all aspects of technical system monitoring, administration, back-ups, configuration, and support for a variety of ADP hardware to include PCs, printers, modems, scanners, and other associated automation equipment. Technical support includes analysis of hardware problems and problem resolution first echelon repair of equipment; hardware installation/configuration; and preventive maintenance. Assists in determining equipment settings and operating instructions. May be responsible for help desk operations, and for providing all aspects of ADP hardware and software technical support to include PCs, printers, modems, scanners, and other associated automation equipment. May provide assistance for help desk operations.</p>	
<p>Minimum Education: High school diploma or GED equivalent. A recognized industry certification or accreditation (i.e. MCSA, A+, Network+ or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p>	

33	Commercial Job Title: DATA ANALYST I
Government Site Rate: \$33.91	
<p>Minimum/General Experience: One year of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute, evaluate, and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required.</p>	
<p>Minimum Education: Bachelor's degree required. 5 years of specialized experience can be substituted for the degree requirement. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

34	Commercial Job Title: DATA ANALYST II
Government Site Rate: \$41.50	
<p>Minimum/General Experience: Three years of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Tabulate data mean data on a regular basis. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline.</p> <p>A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

35	Commercial Job Title: DATA ANALYST III
Government Site Rate: \$46.47	
<p>Minimum/General Experience: Five years of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Tabulate data mean data on a regular basis. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required. May lead and direct the work of others.</p>	
<p>Minimum Education: Bachelor's degree required.</p> <p>A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

36	Commercial Job Title: DATA ANALYST IV
Government Site Rate: \$48.55	
<p>Minimum/General Experience: Seven years of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Tabulate data mean data on a regular basis. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required. May lead and direct the work of others.</p>	
<p>Minimum Education: Bachelor's degree required.</p> <p>A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

37	Commercial Job Title: OCEANOGRAPHIC TECHNICIAN I
Government Site Rate: \$41.51	
<p>Minimum/General Experience: Study or experience in the collection, evaluation, processing and dissemination of data of a scientific nature. Experience in applying techniques/processes to evaluate the quality of the data. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases or sensors, using networks and/or communication circuits. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required. A background in computer operations, electronics, science or related technical fields required. Excellent written and verbal communication skills required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Monitor and or evaluate data of various nature to include real time for accuracy and completeness. Report inconsistent readings and changes in data status according to the office procedure. Address possible actions with officials. Interface with offices internally and externally to agency and located locally and around the United States. May conduct survey, data sampling in support of scientific research utilizing a variety of databases, application and web-based tools.</p>	
<p>Minimum Education: Bachelor's degree in oceanography, meteorology, biology, physical science or related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

38	Commercial Job Title: OCEANOGRAPHIC TECHNICIAN II
Government Site Rate: \$45.97	
<p>Minimum/General Experience: Two years of experience in the collection, evaluation, processing and dissemination of data of a scientific nature. Experience in applying techniques/processes to evaluate the quality of the data. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases or sensors, using networks and/or communication circuits. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required. A background in computer operations, electronics, science or related technical fields required. Excellent written and verbal communication skills required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Monitor and or evaluate data of various nature to include real time for accuracy and completeness. Report inconsistent readings and changes in data status according to the office procedure. Address possible actions with officials. Interface with offices internally and externally to agency and located locally and around the United States. May conduct survey, data sampling in support of scientific research utilizing a variety of databases, application and web-based tools.</p>	
<p>Minimum Education: Bachelor's degree in oceanography, meteorology, biology, physical science or related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

39	Commercial Job Title: SENIOR OCEANOGRAPHIC TECHNICIAN III
Government Site Rate: \$53.03	
<p>Minimum/General Experience: Eight years of experience in the collection, evaluation, processing and dissemination of data of a scientific nature. Experience in applying techniques/processes to evaluate the quality of the data. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases or sensors, using networks and/or communication circuits. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required. A background in computer operations, electronics, science or related technical fields required. Excellent written and verbal communication skills required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Supervises the day-to-day operations and work schedule for the Oceanographic team. Monitor and or evaluate data of various natures to include real time for accuracy and completeness. Report inconsistent readings and changes in data status according to the office procedure. Address possible actions with officials. Interface with offices internally and externally to agency and located locally and around the United States. May conduct survey, data sampling in support of scientific research utilizing a variety of databases, application and web-based tools. Provides regular communications and status reports to Manager and COTR regarding project and personnel.</p>	
<p>Minimum Education: Bachelor's degree in oceanography, meteorology, biology, physical science or related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

40	Commercial Job Title: WRITER/EDITOR I
Government Site Rate: \$36.19	
<p>Minimum/General Experience: Three years of experience as a writer/editor. Experience writing and editing a variety of publications to include newsletters, technical documents, promotional materials, and training manuals to assist communication within Information Technology field. Communicates to and from technical staff. Works under general supervision to edit, rewrite, proofread, and produce documents and publications. Familiarity with data processing environments, word processing systems, automated document processing, and on-line proofing is desired.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Copies, edits, and rewrites on-line and hard copy documents for grammatical, syntactical and usage errors, spelling, punctuation and adherence to standards including consistency, format, and presentation in support of IT related operations. Disseminates information from on-line sources. Proofreads documentation and graphics for accuracy and adherence to original documents. Provides quality control checking for documents received from reproduction and word processing. Assembles master copies including graphics, appendices, table of contents, and title pages. Assists in determining level of effort required for incoming documents processing. Assists in document tracking and logging duties. Schedules printing and copying requirements with vendors. Coordinates production support for assigned documentation and projects.</p>	
<p>Minimum Education: Bachelor's degree in English or other relevant discipline. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

41	Commercial Job Title: TECHNICAL WRITER II
Government Site Rate: \$52.41	
<p>Minimum/General Experience: Five years experience in the field. Experience in an IT environment. Highly developed writing and verbal communication skills required. Ability to effectively communicate with personnel at all levels. Excellent computer and word processing skills to produce all required written work in final form. Ability to convey and communicate knowledge of ADP systems.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Assisting in preparation of draft/final copies of technical and administrative material. Assisting in development and production of draft and final copies of position papers and correspondence. Developing, organizing, and producing draft material to include supporting graphics for briefings and presentations. Assisting in the development and preparation of draft and final copies of interagency agreements, cooperative agreements, grants, memoranda of understanding, and memoranda of agreement. Organizing material and completing writing assignments in terms of style and terminology.</p>	
<p>Minimum Education: A Bachelor's degree in English, Communications or Business Administration or in a related discipline. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

42	Commercial Job Title:	SENIOR IT TECHNICAL WRITER III
Government Site Rate: \$77.74		
<p>Minimum/General Experience: Seven years specialized experience in an IT environment. Must have demonstrated competence in grammar and English usage in a technical writing environment, i.e., IT documentation, training materials or policies and procedures. Experience in organizing, writing, formatting, and presenting reports to executive level personnel desired. Understanding of IT terminology and practices in the civilian sector of the federal government required for editing documentation. May supervise or coordinate the work of other writer, editor or production staff. Ability to convey and communicate knowledge of IT systems. Highly developed writing and verbal communication skills required. Ability to effectively communicate with personnel at all levels.</p> <p>As required by the contract, must possess appropriate level clearance.</p>		
<p>Functional Responsibility: Responsible for the writing, editing, formatting, and coordinating the development of IT plans, procedures, documentation and training materials through final production. Regular review and update of the Information Systems handbook and related documentation. Update, revise and expand the IT Architecture documents in support of the program initiatives. Responsible for all updates to the IT plans, policies and procedures, architecture documentation, handbooks and other related documents. May maintain department's website and responsible for document version control and updating website documentation. Write and present reports and presentations to executive-level personnel.</p>		
<p>Minimum Education: Bachelor's degree in related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>		

43	Commercial Job Title:	Reserved
Government Site Rate:		Contractor Site Rate:
Minimum/General Experience:		
Functional Responsibility:		
Minimum Education: .		

44	Commercial Job Title:	Reserved
Government Site Rate:		
Minimum/General Experience:		
Functional Responsibility:		
Minimum Education: .		

45	Commercial Job Title:	Reserved
Government Site Rate: \$		
Minimum/General Experience:		
Functional Responsibility:		
Minimum Education:		

46	Commercial Job Title: ADMINISTRATIVE ASSISTANT IV
Government Site Rate: \$45.78	
<p>Minimum/General Experience: Seven years of experience providing general administrative support. Work experience may include logistics, finance/budget, procurement, IT or contract program office support. Basic knowledge of computer systems required to use judgment and initiative in problem solving in the IT environment. May provide desktop publishing and graphics support. May oversee and train other administrative personnel. Must have sufficient computer skills and advanced level proficiency in various administrative software applications.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Types memorandums, letters, messages, and other related correspondence and documents. Ensures prepared correspondence, completed forms or data in electronic files are neat, conform to appropriate formats and styles, and are grammatically accurate. Creates charts, view graphs, tables, spreadsheets and other briefing materials. Maintain office calendar and coordinate department travel.</p>	
<p>Minimum Education: High school diploma or GED equivalent.</p> <p>With a Bachelor's degree in any field, 3 years of experience is required.</p>	

47	Commercial Job Title: Reserved
Government Site Rate: \$	
Minimum/General Experience:	
Functional Responsibility:	
Minimum Education:	

48	Commercial Job Title: SENIOR TRAINING DELIVERY SPECIALIST
Government Site Rate: \$64.21	
<p>Minimum/General Experience: Five years experience in managing training programs. Basic computer skills and knowledge of Microsoft Windows and knowledge of adult learning and adult training. Experience in assessing, designing, developing, evaluating, and revising training programs. Experience in working with Computer Based and Web-based Training material.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Perform as an instructor. Conduct course effectiveness evaluations. Assist in the design of new courses including the use of video taped learner paced courses, computer based training and live instructional programs. Develop training exercises for formal classroom and internet training. Consult with end users to assess problems making recommendations for changes. Prepare teaching outlines to fit specific training needs. Participate in the selection of instructional methods including classroom instruction, workshops and in the selection of teaching aids such as demonstration models and multi media visual aides.</p>	
<p>Minimum Education: Bachelor's degree in a relevant discipline. A recognized industry certification or accreditation (i.e., CPLP or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Charles Anderson, telephone: (703) 682-4742, E-Mail address: charles.anderson@team-arti.com ,

Fax: (703) 682-4819

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date Contractor Date

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE

POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedule “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.